

# Proxy Form

I/we \_\_\_\_\_ of \_\_\_\_\_

being a Member of Reliance Insurance Company Limited holding \_\_\_\_\_ ordinary shares, HEREBY APPOINT \_\_\_\_\_ of \_\_\_\_\_ another member of the Company, failing him/her \_\_\_\_\_ of \_\_\_\_\_ as my/our proxy in my/our absence to attend and to vote and act for me/us and on my/our behalf at the Extraordinary General Meeting of the Company to be held on Monday 26 June, 2023 and at any adjournment thereof.

As witness my/our hand(s) this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
(Signature of Witness 1)

\_\_\_\_\_  
(Signature of Witness 2)



Name of Witness: \_\_\_\_\_

Name of Witness: \_\_\_\_\_

CNIC

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Address: \_\_\_\_\_  
\_\_\_\_\_

CNIC

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Name in Block Letters)  
Folio No. \_\_\_\_\_

\_\_\_\_\_  
Signature of Shareholder

Notes:

- 1. The Member is requested:
  - (a) To affix Revenue stamp at the place indicated above;
  - (b) To sign in the same style of signature as is registered with the company.
  - (c) To write down his/her Folio Number
- 2. For the appointment of the above proxy to be valid this instrument of proxy must be received at the Head office at 181-A, Reliance Insurance House, Sindhi Muslim Cooperative Housing Society Karachi at least 48 hours before the time fixed for the Meeting.
- 3. Any alteration made in this instrument of proxy should be initiated by the person who signs it.
- 4. In the case of joint holders, the vote of the senior who tenders a vote whether in person or by the proxy will be accepted to the exclusion of the votes of the other joint holders, and for this purpose seniority will be determined by the order in which the names stand in the Register of Members.
- 5. The Proxy must be a Member of the Company.

For CDC Account Holders / Corporate Entities

In addition to the above, the following requirements have to be met:

- (i) The proxy form must be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- (ii) Attested copies of CNIC or the passport of the beneficial owners and of the Proxy must be furnished with the proxy.
- (iii) In case of corporate entities, the Board of Directors' resolution/power of attorney and specimen signature must be submitted (Unless it has been provided earlier) along with proxy forms.

# مختار نامہ (پراکسی فارم)

میں اہم \_\_\_\_\_ برائے \_\_\_\_\_ (نام) \_\_\_\_\_ (پتہ)

نخبیت شراکت دار ریلائنس انشورنس کمپنی لمیٹڈ موجودہ حصص

آرڈری حصص بطور ضمیر و تقرری کرتا کرتی ہوں کرتے ہیں \_\_\_\_\_ برائے \_\_\_\_\_ (نام) \_\_\_\_\_ (پتہ)

میری اہماری پراکسی کے طور پر میری اہماری جانب سے کمپنی کے غیر معمولی اجلاس میں شرکت کرنے، بولنے اور ووٹ دینے کی، جو بروز پیر، مورخہ 26 جون 2023 کو منعقد ہوگی۔ اس میں کوئی تبدیلی لائی جائے۔

میرے اہماری طرف سے گواہان برطانیہ \_\_\_\_\_ مورخہ \_\_\_\_\_ 2023

(ریونیٹ چپاں کر کے  
اس پر دستخط کریں)

گواہ کے دستخط ۲۰

گواہ کے دستخط

گواہ کا نام \_\_\_\_\_

گواہ کا نام \_\_\_\_\_

شناختی کارڈ نمبر

شناختی کارڈ نمبر

\_\_\_\_\_

\_\_\_\_\_

پتہ \_\_\_\_\_

پتہ \_\_\_\_\_

شراکت دار کا نام \_\_\_\_\_

جلی حروف میں نام \_\_\_\_\_

فولیو نمبر: \_\_\_\_\_

## اہم نکات:

- 1- شراکت داروں سے التماس ہے کہ:  
(ا) اوپر بتائے جگہ پر ریونیٹ چپاں کریں  
(ب) کمپنی میں رجسٹرڈ کرائے ہوئے دستخط استعمال کریں  
(ج) اپنا فولیو نمبر درج کریں
- 2- میٹنگ سے ۳۸ گھنٹے قبل پراکسی کا یہ فارم جو ہر لحاظ سے مکمل اور دستخط شدہ ہو کمپنی کے ہیڈ آفس بمقام 181/A ریلائنس انشورنس ہاؤس سندھی مسلم کواپریٹو ہاؤسنگ سوسائٹی کراچی میں جمع کر دیا جائے۔
- 3- کوائف میں کسی بھی قسم کی ترمیم کی صورت میں شراکت دار کے دستخط لازمی ہیں۔
- 4- یہ فارم میمبر یا اس کے انارنی کی جانب سے جسے تحریری طور پر اقتدار سزا دیا گیا ہو، کی جانب سے دستخط کیا جائے، اگر میمبر کوئی کارپوریشن ہے تو اس کی عام ممبر موجودہ ہونی چاہیے۔
- 5- ایسا میمبر جو میٹنگ میں شمولیت اور ووٹ دینے کا اہل ہے وہ کسی دوسرے نمبر کو اپنے اپنی پراکسی کے طور پر میٹنگ میں شمولیت اور ووٹ دینے کیلئے نامزد کر سکتا ہے۔  
علاوہ ازیں کارپوریشن ایسے شخص کو نامزد کر سکتی ہے جو میمبر نہ ہو۔

برائے GDC اکاؤنٹ ہولڈرز / کارپوریٹ ادارے:

مزید براں درج ذیل شراکت کو پورا کیا جائے:

- (i) پراکسی کیلئے وہ لوگوں نے گواہی دی ہو جن کے نام، پتہ اور شناختی کارڈ یا پاسپورٹ نمبر فارم پر درج ہوں۔
- (ii) پراکسی فارم کے ہمراہ مالکان کے شناختی کارڈ یا پاسپورٹ کی تصدیق شدہ نقول بھی دی جائیں۔
- (iii) پراکسی کو اپنا اصل شناختی کارڈ یا پاسپورٹ میٹنگ کے وقت دکھانا ہوگا۔

کارپوریٹ ادارے کی صورت میں بورڈ آف ڈائریکٹرز کی قرارداد / پاور آف انارنی مع دستخط کے نمونے پراکسی فارم کے ہمراہ (اگر پہلے جمع نہ کرایا ہو) کمپنی میں جمع کرانی ہوگی۔



# Reliance Insurance Company Ltd.

## BALLOT PAPER FOR VOTING THROUGH POST

For poll to be held on Monday, June 26, 2023, at 12:00 Noon at the Head Office of the Company situated at Reliance Insurance House, 181-A Sindhi Muslim Co-operative Housing Society near Mehdi Tower, Off: Shahrah-e-Faisal, Karachi. The duly filled-in ballot paper may be sent to Chairman Reliance Insurance Company Ltd. Karachi.

Name of Shareholder / Joint shareholders	
Registered Address	
Number of shares held and folio number	
CNIC/Passport No. (in case of foreigner) (copy to be attached)	
Additional information and enclosures (In case of representation of body corporate, Corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the following special resolutions through postal ballot by conveying my/our assent or dissent to the resolutions by placing tick (✓) mark in the appropriate box below: (In case if both the boxes are marked as (✓), your poll shall be treated as "Rejected").

S. No.	Name and Description of Resolutions	I/We assent to the Resolution(s) (FOR)	I/We dissent to the Resolution(s) (AGAINST)
2	<p><b>Resolved:</b> 2.1 "that the authorized capital of the Company be and is hereby increased from Rs.750,000,000/- (Rupees seven hundred fifty million only) to Rs.1,000,000,000 (Rupees One billion only) by creation of 25,000,000 (twenty five million) new ordinary shares of Rs.10/- each."</p> <p><b>Further Resolved:</b> 2.2 "that the Memorandum and Articles of Association of the Company be and are hereby altered by substituting the figures and words of Rs.750,000,000 (Rupees seven hundred fifty million only) divided into 75,000,000 (Seventy five million) ordinary shares of Rs.10/- each appearing in Clause V of the Memorandum of Association and Article 4 of the Articles of Association with the words and figures of Rs.1,000,000,000 (Rupees one billion only) divided into 100,000,000 (one hundred million) ordinary shares of Rs.10/- each."</p> <p><b>Further Resolved:</b> 2.3 "that the ordinary shares when issued shall carry equal voting rights and rank pari passu with the existing ordinary shares of the Company in all respect / matters in conformity with the provisions of the Companies Act, 2017."</p> <p><b>Further Resolved:</b> 2.4 "that the Chief Executive Officer and Company Secretary be and are hereby authorized singly to do all acts, deeds and things, take any or all necessary actions to complete all legal formalities and to file requisite documents with the Registrar to effectuate and implement the aforesaid resolutions."</p>		

Shareholder / Proxy holder Signature/Authorized Signatory  
(In case of corporate entity, please affix company stamp)

Place: \_\_\_\_\_ Date: \_\_\_\_\_

- Duly filled and signed original Postal Ballot Paper should be sent to the Chairman of Reliance Insurance Company Limited at Reliance Insurance House, 181-A Sindhi Muslim Co-operative Housing Society, Near Mehdi Tower, Off: Shahrah-e-Faisal, Karachi or a scanned copy of the original postal ballot to be emailed to ghulam.haider@relianceins.com
- Copy of CNIC/ Passport (in case of foreigner) should be enclosed with the Postal Ballot Form.
- Postal Ballot forms should reach the Chairman within business hours by or before Friday, June 23, 2023 during working hours. Any Postal Ballot received after this date, will not be considered for voting.
- Signature on Postal Ballot Paper should match with signature on CNIC/ Passport. (In case of foreigner).
- Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot poll papers will be rejected.
- In the case of a representative of body corporate, corporation or Federal Government, the Postal Ballot Paper Form must be accompanied by a copy of the CNIC of the authorized person, along with a duly attested copy of the Board Resolution, Power of Attorney or Authorization Letter along with the Proxy Form. In the case of foreign body corporate etc, all documents must be attested from Pakistan Embassy having jurisdiction over the member.
- Ballot Paper Form has also been placed on the website of the Company at: [www.relianceins.com](http://www.relianceins.com) Members may download the Ballot paper from the website.